

Discovery High School

Governing Board Meeting Minutes 8/2/16

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Mike Jones	Community Member
Linda Williams	Community Member
Jill Dunbar	Secretary

Welcome

Charlotte Butler welcomed everyone and called the meeting to order at 9:10 AM.

Minutes

Mrs. Butler asked if anyone had any additions or correction to the minutes from 6/14/2016. Linda Williams made a motion to accept the minutes as written; Mike Jones seconded the motion. The motion was passed unanimously.

By Laws

Carol Fulks explained to the Board that a change needed to be made to the By Laws to stay within Federal Law. The change states that assets of the school will go directly to the District should the school close.

Mike Jones made a motion to accept the change to the By Laws. Linda Williams seconded the motion and it was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, gave a financial report to the Board. He stated that DHS owes DALA \$51,000 at this time. DALA has \$649,000 of DHS Grant money that will be spent on computers and furniture.

DHS has opened a bank account with CenterState Bank and Miarecki is building the books and will have financials at the next meeting.

Miarecki reminded the Board that he had reviewed the progress with Capital Resources at the DALA Board meeting:

Miarecki discussed the progress with Capital Resources and the refinancing of DHS phase 1 and new loan for phase 2. The phase 1 loan will be a little higher rate due to the fact that the building has already begun and requires a 20% down payment. DALA has already invested \$2.4 million, therefore once the loan

closes, DALA may see a refund of part of that money. The loans on the other two phases would be Direct loans with 100% financing. It is the plan to attempt to close on both Phase 1 and Phase 2 loans at the same time. Carol Fulks stated that she may need to call a special Board meeting to vote on the closing of the loans.

President's Report

Carol Fulks give enrollment figures to the Board: 224 students enrolled in 9th grade and 71 students enrolled in 10th grade for a total of 295 enrolled students.

Fulks reviews the personnel actions, stating that DHS still needed to fill the position for a Technology teacher. Linda Williams made a motion to accept all personnel actions; Mike Jones seconded the motion and it was passed unanimously.

It was reminded to the Board of the added agenda item from the DALA Board meeting:

Carol Fulks added an item to the agenda. She explained to the Board that she would like to adjust the school contact people to the opposite school they were designated to originally, making Jill Dunbar the contact person for DALA and Mark Whitehead the contact person for DHS.

Linda Williams made a motion to place Dunbar and Whitehead in the recommended positions. Mike Jones seconded the motion and it was passed by unanimous vote.

New Business

Carol Fulks reviewed the contracts with Enterprise Services regarding Janitorial and Day Porter services. She explained that the day porter helps throughout the day at the school. Janitorial services would be a monthly cost, with services very similar to DALA; however at DALA the services are on one contract and Enterprise wrote two separate contracts for DHS. Mike Jones made a motion to accept both Enterprise Contracts; Linda Williams seconded the motion and it was passed by unanimous vote.

Fulks reminded the Board of the discussion about medical insurance at the DALA Board meeting:

Carol Fulks explained that the medical insurance proposals were not completed yet. Carol stated that she expected the proposal to be close to what DALA has now with an increase.

Mike Jones made a motion to authorize Carol Fulks to negotiate and select the best medical insurance proposal. Linda Williams seconded the motion. The motion was passed unanimously.

Carol Fulks reminded the Board of the new salary schedule for teachers from the DALA Board meeting:

Carol Fulks explained the new salary schedule for teachers. DALA meets or exceeds the District salary schedule and Carol explained how the increases were made to DALA's salary schedule and for returning teachers. Linda Williams had some questions about Performance Adjustment. Carol Fulks explained that teachers are reviewed annually and they receive a performance adjustment in their salary at the rate of 1.5% for effective teachers and 3.0% for highly effective teachers. Williams then asked how many teachers were highly effective last year. Warren responded that DALA had a higher than usual highly effective rating of teachers (about 20) due to the school becoming a "B" school. He then went on to explain Florida VAM (value-added models).

Linda Williams made a motion to accept the new salary schedule for teachers; Mike Jones seconded the motion and it was passed by unanimous vote.

Board Member Report

Charlotte Butler asked if the school would be ready by August 8th and Carol Fulks assured the Board that yes, it would be completed in time. Fulks also stated that future Board meetings would be held at DALA, keeping the Board meetings joint to begin with to make it more unified assuring continuity throughout the school year.

Linda Williams asked how many teachers DHS has now. Fulks stated that the school has 15 teacher positions.

Charlotte Butler then asked if the Board could tour the school today and Fulks stated that they could. The board planned to tour the school just after adjournment.

Adjournment

Linda Williams made a motion to adjourn the meeting at 9:30 am. Mike Jones seconded it. The motion was passed unanimously.

Next Meeting: October 11, 2016
Following DALA Board Meeting,
beginning at 8:30 AM in the
Discovery Academy of Lake Alfred
Media Center

Board Approved

10/18/16

Date