

Discovery High School

Governing Board Meeting Minutes 10/22/2019

The following members were present:

Carol Fulks	Executive Director/Treasurer
Charlotte Butler	Chairperson/Community Member
Gregory Holloman	Community Member
Aimee Diaz	Community Member
John Taylor	Community Member
Christina Pixley	Teacher
Mary Pulse	Secretary

Charlotte Butler welcomed everyone and called the meeting to order at 9:10 AM.

ANNUAL BUSINESS MEETING **Election of Chair/Officers**

After discussion and careful consideration of all nominees, Aimee Diaz nominated the following members for the Board to continue in their positions:
Chair – Charlotte Butler, President/Treasurer – Carol Fulks, Secretary – Mary Pulse.
John Taylor seconded the motion and it was passed by a unanimous vote.

Presentation of Annual Audit

George Miarecki, CPA presented the annual audit to the Board. He stated that the audit went extremely well.

Minutes

A motion was made by Aimee Diaz to accept the 8/13/19 minutes as written. John Taylor seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item.

Miarecki then reviewed the Operating Budget and the Title I Budget. Mr. Miarecki said the budget and revenues projected are on track for 945 students. He said that the expenditures in particular were budgeted extremely well. The expenses for instructional were within .1% of projected.

Board Approved
1-14-2020
Date

The Dining Hall account has \$45,000, Mr. Miarecki is hoping this number continues to grow so Discovery High School can at some point in the future be completely separated from Discovery Academy and be responsible for the running of their own Dining Hall.

George Miarecki discussed with the board the option of USDA loans versus bonds. Mr. Miarecki told the Governing Board he has done extensive research on both options and in his expert opinion we should go with bonds. He said the USDA loans carry an annual fee of \$35,000 while bonds do not. The bonds do, however, require less cash up front. Bonds are fixed interest rates while the USDA loans are a variable rate. If and when interest rates rise so will the amount of our loan payments if we continue with the USDA loans.

After discussion among the board and questions directed and answered by Mr. Miarecki, the board voted to proceed with bonds. John Taylor made the motion and Aimee Diaz seconded it with a unanimous vote by all.

President's Report

Carol Fulks stated the current enrollment for Discovery High School is at 842 students with 9th grade at 236, 10th at 239, 11th at 203 and 12th at 165. The waitlist is very strong especially for 9th grade at 120. There are 15 10th graders, 11 11th graders and 6 12th graders on the waitlist.

Mrs. Fulks then presented the personnel actions saying there have been three new hires at the high school since the last board meeting and no resignations. Greg Holloman made the motion to accept the Personnel Actions and John Taylor seconded it.

Old Business

Mark Whitehead gave a Safe Schools update.

Mark Whitehead said there was a campus tour conducted by Assistant Principal Carissa Frazier along with local law enforcement consisting of police and the fire department. The purpose of the tour was to help us find our strong and weak points in the event of an actual emergency. The final Safe Schools Plan was presented and approved by Polk County and sent to the state for final approval.

Mr. Whitehead also discussed that the entire staff took part in a training of Polk County's Critical Incident Response Plan.

Mrs. Butler asked whether or not there are lockdown drills with the students. Mr. Whitehead said there is a monthly hard lockdown drill. Christina Pixley, the high school teacher representative further explained in detail what happens during the lockdown drills from a teacher's perspective.

New Business

A new teacher salary schedule being used by Polk County was brought before the board for approval. John Taylor made a motion to approve the new salary schedule, seconded by Aimee Diaz with a unanimous vote.

Board Member Report

Charlotte Butler offered congratulations to the Discovery High School Football team who are undefeated at the current time. Mrs. Fulks told the board she is very proud of the students and coaching staff of the football team, she invited the board members to attend one of the last two remaining games this season.

John Taylor made a motion to adjourn the meeting at 9:35 AM.

Next Meeting: January 14, 2020
8:30 AM in the Discovery Academy
of Lake Alfred Media Center