

Discovery High School
Governing Board Meeting Minutes
6-21-2022

The following members were present:

Carol Fulks
Nancy Daley
Charlotte Butler
John Taylor
Doretha Tillman
Mary Pulse

Executive Director/Treasurer
Chairperson/Community Member
Community Member
Community Member
Community Member
Secretary

Nancy Daley welcomed everyone and called the meeting to order at 8:32 AM.

Minutes

A motion was made by Charlotte Butler to accept the 3/8/22 minutes as written. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the financial statements with the Board line item by line item.

Mr. Miarecki said the loan to Discovery Academy will be paid off in the near future.

Mr. Miarecki said the actual budget vs the projected budget has 16.7% left in revenue. The reason for this is that we have 87 less students than projected.

We have 22.2% left in budget for salaries and staff training. We were only projected to have 10% remaining.

June expenditures are usually lower than the other months of the year.

President's Report

Carol Fulks stated the estimated enrollment for Discovery High School is at 915 students. The waitlist has 122 students on it as of this day and is expected to continue growing.

Mrs. Fulks then presented the personnel actions. The personnel actions were put to a vote and Doretha Tillman voted to accept, seconded by Charlotte Butler. The Personnel Actions were passed with a unanimous vote.

Old Business

Darryl Jemison said they are working on ideas to get Title 1 reinstated for the 2023-2024 school year. The reason we lost Title 1 for the upcoming school year is not receiving enough free/reduced lunch applications. Any student 18 and older cannot be counted in the free/reduced lunch count.

Mr. Jemison said they are looking at different incentives to get the parents to take the time to apply for free/reduced lunches.

New Business

Mrs. Fulks presented the 2022-2023 Board Meeting Dates. Doretha Tillman made a motion to approve the meeting dates, Charlotte Butler seconded the motion, it was passed unanimously.

Mrs. Fulks addressed the Florida Statute 1002.33 (26)(c), she explained that PCSB was asking if we are in compliance for the statute. The statute explains how the governing board is comprised and the guidelines of who is able to become a member of the board.

Mr. Miarecki said that the Governing Board members should only refer to the voting members.

Mrs. Daley asked if the board members should fill out a financial disclosure form.

Mr. Miarecki said it was not necessary since we are a private entity not a public one.

Mrs. Fulks presented the contract from Enterprise Janitorial Services for the 2022-2023 school year. Nancy Daley asked if the price increased every year? Mrs. Fulks said it usually does increase but the projected increase for 2022-2023 is not as much as in years past.

Charlotte Butler made a motion to accept the contract for Enterprise Janitorial Services, the motion was seconded by Doretha Tillman and the vote was unanimous.

Mrs. Fulks presented the contract from George Miarecki, CPA for the 2022-2023 school year. Nancy Daley said George does a great job.

Nancy Daley made a motion to accept the contract for George Miarecki, CPA, the motion was seconded by Doretha Tillman and the vote was unanimous.

George Miarecki told the governing board that the revenue went up 5% and that the state is committed to increasing teacher salaries. 5% will not be enough to cover

the projected increase so ESSER funds will be used as a buffer to pay salary increases for teachers.

ESSER funds are used to help various additional expenses (i.e. COVID bonuses, new computers...).

Loss of Title 1 increases expenditures as Title 1 staff salaries are now being absorbed into the operating budget. This will be a challenge this year but the ESSER funds will certainly help.

Doretha Tillman asked if the FTE counts will determine Title 1 and Mr. Miarecki said yes, those counts are due on October 23.

Charlotte Butler made a motion to accept the 2022-2023 Operating Budget. Doretha Tillman seconded motion and it was passed with a unanimous vote.

All Board members were asked to sign their conflict-of-interest forms for the year. Charlotte Butler made a motion to approve the signing of the conflict-of-interest forms and Doretha Tillman seconded the motion. It was passed with a unanimous vote.

Board Member Report

Mrs. Fulks thanked Kaleigh Hess for being the teacher representative on the Governing Board for 2021-2022. Mrs. Fulks then went on to welcome our 2022-2023 teacher representative, Danny Bitter.

The meeting was adjourned by Charlotte Butler at 9:05 AM

Next Meeting: August 9, 2022
8:30 AM in the Discovery Academy
of Lake Alfred Media Center