

**Discovery High School**  
Governing Board Meeting Minutes  
**09/10/2024**

The following members were present:

Nancy Daley	Chairperson/Community Member
Charlotte Butler	Community Member
John Taylor	Community Member
Doretha Tillman	Community Member
Terry Gier	Community Member
Tania Sims	Secretary

Nancy Daley welcomed everyone and called the meeting to order at 9:00 AM.

**Minutes**

Ms. Daley stated that PCSB couldn't understand the minutes as they were written from 06/27/24 meeting, she said that the board members did a motion to approve the budget, but they didn't specify it was the changed budget that was in compliance; as reference on the page six amended.

A motion was made by Ms. Charlotte Butler to accept the 06/27/24 AMENDED minutes as written. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Ms. Daley stated that PCSB thought Discovery Schools were missing payments from 07/11/24 minutes, which was not accurate, she stated that Mr. Miarecki and Mr. Woodring said couple of times during that meeting that Discovery Schools is up to date with their payments, but we are not meeting the fund balance requirement under the bond holders; as reference on pages two and five amended.

A motion was made by Ms. Charlotte Butler to accept the 07/11/2024 AMENDED minutes as written. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

**Treasurer's Report**

George Miarecki, CPA, reviewed The Board Summary Report and DHS's 24-25 operating budget.

Mr. Miarecki stated that in July, Discovery schools received a full amount of income and they had very few expenses, they will see a bump in the board summary for the month of July, however, they had a lot of the expenses, especially from last year because the salaries don't show up until August.

Mr. Miarecki shared the targets, the actual vs budget financial dash board, he said that Discovery Schools have collected 8% of their revenue based on one month, so they are doing well with the percentages.

Mr. Miarecki mentioned that they haven't used any federal funds, they start using their federal funds in August, that's the start of the new year.

Mr. Miarecki said that as far as food service goes, that's restricted funds that shouldn't be counted for anything as far as any of the debt commitments.

Mr. Miarecki shared DHS current income loss of 195,648.00 and government wide base of 211,648.00, he said that the differences between the two is that one is for the bond holders and second one is for the district.

Ms. Daley stated that the 24-25 operating budget was approved conceptually at the last board meeting, but they didn't have the numbers because they were making personnel changes.

Ms. Charlotte Butler made a motion to approve DHS 24-25 operating budget. Doretha Tillman seconded the motion. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

### **President's Report**

Mr. Jemison stated that the enrollment for Discovery High School is at 893 students.

Mr. Jemison said that DHS is trying to get more kids, they have 50 kids on the waiting list between 9<sup>th</sup> and 12<sup>th</sup> grade, but they are waiting on the remaining paperwork in order to get the applications completed.

Ms. Daley stated that Discovery High needs to have enough students to earn enough money to run operations.

### **Old Business**

Mr. Jemison shared Title One updates; he said that DHS started the parents' meetings. DHS had two last week and a couple of meetings lined up for the next couple of weeks. Mr. Jemison mentioned that those meetings are available via Zoom for parents who can't attend the meetings.

Mr. Jemison said that they also have parents' advisor council meetings, where they meet every other month to discuss issue that happened.

### **New Business**

Ms. Daley stated that Discovery Schools needed to put together an organizational chart so everyone knows who is going to whom, if they have a question, issue, or concern.

Mr. Warren said that the main pieces of the organizational chart are communication and making sure that their principals are working hand in hand.

Ms. Charlotte Butler made a motion to approve Discovery School Organizational Chart. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Mr. Jemison explained about the Technology policy and procedures, where DHS will monitor what students are doing on DHS devices and if there's something wrong, how they will address it.

Mr. Warren stated that when they created the Technology Policy and Procedures, they also were making sure that we met all the new rules and regulations.

Ms. Doretha Tillman made a motion to approve DHS Technology Policy and Procedures. Ms. Charlotte Butler seconded the motion. The motion was passed by unanimous vote.

Ms. Daley shared Forensic Audit update; she talked about the Management Review schedule for September 25 and the Forensic Audit has been getting the information from Discovery Schools.

Ms. Daley stated the forensic audit will cost \$30,000.

### **Board Member Report**

Ms. Daley said that the appraisal came back for the property \$975000 for the whole 9.76 acres. She mentioned that the appraisal said that the property was vacant commercial and Discovery Academy is paying tax of \$12,000 a year. Ms. Daley stated that she went to the property appraiser and she disputed it, so they were going to adjust it from vacant commercial to vacant residential.

Ms. Daley shared that TECO is still interested in purchasing two acres for a storage facility and she has been contacted by the city of Lake Alfred and they're looking for a couple of acres to do a fire house substation.

Ms. Daley shared that she went to a Governing Board Conference in Boynton Beach on Saturday, they talked about strategies, financial workshops, etc.

Ms. Daley mentioned receiving a PCSB letter from James Fout, Senior Director, Budget. The letter said the budget presented was a hundred thousand dollars short. In which Ms. Daley responded back to him, saying that was the wrong budget and the minutes weren't clear, so we are going to amend them and Discovery Schools did not miss a payment. PCSB wants a fiscal recovery plan within 30 days.

The meeting was adjourned by Nancy Daley at 10:35 A.M.

**Next Meeting: October 8<sup>th</sup>, 2024**  
Discovery Academy of Lake Alfred  
Media Center at 9:15 A.M.