

Discovery High School
Governing Board Meeting Minutes
11/12/2024

The following members were present:

Kevin Warren	Executive Director/Treasurer
Nancy Daley	Chairperson/Community Member
Charlotte Butler	Community Member
John Taylor	Community Member
Doretha Tillman	Community Member
Terry Gier	Community Member
Tania Sims	Secretary

Nancy Daley welcomed everyone and called the meeting to order at 9:15 AM.

Minutes

A motion was made by Ms. Charlotte Butler to accept the 10/4/2023 minutes as written. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

A motion was made by Ms. Charlotte Butler to accept the 10/17/2024 minutes as written. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Treasurer's Report

George Miarecki, CPA, reviewed the September Board Financial Summary for both schools.

Mr. Miarecki said that Discovery Schools save a little bit of money from what we receive from FEFP for the month of June, he also stated he puts a little bit away every month so that it shows a flat revenue every month instead of having nothing in June. Also, expenses are higher, we put part of the July payroll that we have for all our ten and eleven-month employees that we didn't pay yet, but we have to pay in July.

Mr. Miarecki said we're under budget by 2 % expenses, mostly were under budget because of teacher salary increase, it usually comes in the end of the first semester. Expenses we are under budget, 19 out of 21 % instruction and guidance.

Board Approved
12-10-24
Date

Mr. Miarecki mentioned for Fiscal Services we pay our auditors in the beginning of the year. Central Services, which is our IT Services, is front loaded for the year, we buy a lot of stuff for our year for IT services. Transportation is way under because we didn't record the amount due from DHS yet for transportation. They don't have any expenses, we usually record that twice a year.

Mr. Miarecki mentioned for fund balance we have a negative 19.28 for DHS, and positive 9.79 for DALA, we have a negative number in total between the two.

Mr. Taylor asked Mr. Miarecki if it is possible to have an average usage percent and average target percent on the financial summary report?

Ms. Daley suggested a third column as it relates to what our target is compared to what our budget was.

Ms. Daley asked Mr. Miarecki when do we receive the capital outlay from the district? Mr. Miarecki said at the same day with the FEFP.

Ms. Daley shared information regarding a letter from the district. She said that the district was holding our capital outlay because they stated we were in a financial emergency. Mr. Warren, Ms. Daley and the attorneys are going to contact the district to find out what their criteria is.

Ms. Daley asked Mr. Miarecki how the purchase of the property was paid for? Mr. Miarecki said that it was paid with bond money and put in as an expense, DALA is the primary borrower and DHS is a co-borrower. He also mentioned that the bond holders consider the schools as a single unit.

President's Report

Ms. Fontaine then presented the personnel actions. The personnel actions were put to a vote and Charlotte Butler voted to accept, seconded by Doretha Tillman. The Personnel Actions were passed with a unanimous vote.

Ms. Fontaine shared enrollment for Discovery High School is at 900 students, 265 in 9th grade, 234 in 10th grade, 211 in 11th grade and 190 in 12th grade. Waiting list 21 in 9th grade, 19 in 10th grade, 10 in 11th grade and 6 in 12th grade.

Ms. Fontaine shared the Title One update; DHS is currently at 71.3% on free-reduce lunch applications and we are still continuing to send out applications to those students who haven't filled out one.

Ms. Henry said she and Mrs. Hudson are working on a community parades for both schools in surrounding cities. They did a trunk or treat in Lake Alfred and Haines City; they handed out 700 cards attached to little candy bags with QR codes that link directly to both schools' websites with the enrollment information.

Old Business

Ms. Daley presented a proposal to change the board meeting dates to later in the month so that we can have more accurate budget information.

A motion was made by Ms. Charlotte Butler to accept the new board meeting dates. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Ms. Daley shared an update on the property sale; there are few offers and it will take 90 days to close.

Ms. Daley welcomed Mr. Schellhase, DHS teacher of the year.

The meeting was adjourned by Nancy Daley at 10:00 A.M.

Next Meeting: December 10, 2024
Discovery Academy of Lake Alfred
Media Center after the Discovery
High School Meeting at 9:15 A.M.