

Discovery High School
Governing Board Meeting Minutes
03/31/2025

The following members were present:

Kevin Warren	President/Treasurer
Nancy Daley	Chairperson/Community Member
Charlotte Butler	Community Member
Doretha Tillman	Community Member
Terry Gier	Community Member
Tania Sims	Secretary

Ms. Nancy Daley welcomed everyone and called the meeting to order at 9:15 AM.

Ms. Daley shared that Mr. Taylor will not be able to attend today's meeting.

Minutes

A motion was made by Ms. Doretha Tillman to accept the 2/25/2025 minutes as written. Ms. Charlotte Butler seconded the motion. The motion was passed by unanimous vote.

President's Report

Mr. Jemison then presented the personnel actions. The personnel actions were put to a vote and Doretha Tillman voted to accept, seconded by Ms. Charlotte Butler. The Personnel Actions were passed with a unanimous vote.

Mr. Jemison shared an update on open enrollment; DHS has accepted 289 for 9th grade, 16 for 10th grade, 5 for 11th grade, and 3 for 12th grade. That brings DHS enrollment to 995 students for next school year. DHS is still accepting applications.

Mr. Jemison shared the Title One update; DHS is still waiting to find out if they qualify for next school year.

Old Business

Ms. Daley shared an update on the property sale purchase agreement; Ms. Daley received notification from the attorneys of the bond holders and Discovery Schools. They did some minor changes and have signed off on it. Also, Ms. Daley received the approval from Bondholders.

Board Approved
4/22/25
Date

Ms. Daley stated to move forward with the sale purchase agreement. The Board Members need to approve it and have approved Mr. Warren to sign it on the board's behalf.

A motion was made by Ms. Charlotte Butler to approve the sale purchase agreement of \$688,800 for the 2.75 acres. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

A motion was made by Ms. Charlotte Butler to approve Mr. Kevin Warren as the signature to sign the sale purchase agreement on the board's behalf. Ms. Doretha Tillman seconded the motion. The motion was passed by unanimous vote.

Ms. Daley shared an update on the property tax exemption. The application for tax exemption on the property was accepted.

Mr. Jemison shared an update on Cognia; DHS had a presentation on Friday, and it is just a waiting process.

New Business

Mr. Warren said PCSB voted for a teacher's salary increase and Discovery Schools is going to mirror the PCSB schedule. Only the teachers who are below the scale will receive a raise with retro pay back to July 2024.

Mr. Warren stated Discovery Schools would like to ensure their secretaries and administration are on the same scale as the district. Discovery Schools principals' responsibilities go above and beyond that of a district principal. Mr. Warren presented a proposal to have the principals on the same scale as Polk County Schools adding ten steps on the scale to make up for the differences in job responsibilities.

Mr. Jemison mentioned the Discovery Schools Assistant Principals and teachers' salary will be the same as the district. Anyone below the scale will receive a raise, above the scale Discovery Schools is going to freeze their salary at this point.

A motion was made by Ms. Doretha Tillman to approve the salary increases as presented. Ms. Charlotte Butler seconded the motion. The motion was passed by unanimous vote.

Mr. Jemison shared some important dates for DHS.

1. Senior Awards will be hosted at DHS, Tuesday, May 20th at 5:00 P.M.
2. Graduation will be hosted at RP Funding in Lakeland, Sunday May 25th at 3:30 P.M.

Treasurer's Report

Ms. Vignale from Building Hope reviewed the financial statements with the Board line item by line item.

Ms. Vignale said Discovery Schools doesn't have consistent data from last year. Discovery Schools are comparing data from month to month. She mentioned once she closed out this March 31st quarter she will show a comparison quarter to quarter.

Ms. Vignale stated DHS is heading in the right direction on the balance sheet. DHS is getting a tight control over their expenses to make sure they are spending within revenues.

Ms. Vignale shared Discovery Schools are in the budget process. She is working very closely with Mr. Warren and both principals; we have been hyper focused on the expenses.

Ms. Vignale stated one of the areas she is trying to unpack is the way in which food services operate. She also has been going through the deposit details to have a better budget projection.

Ms. Vignale said the goal is to present to the Board the budget proposal for 2025-2026 school year at the next board meeting in April.

Board Member Report

Mr. Warren stated both principals are now directly involved with Bond Holder calls.

The meeting was adjourned by Nancy Daley at 9:45 A.M.

Next Meeting: May 20th, 2025
Discovery Academy of Lake Alfred
Media Center at 9:15 A.M.